

**NTPC VIDYUT VYAPAR NIGAM LIMITED (NVVN)**  
**(A Wholly Owned Subsidiary of NTPC Ltd.)**



**APPLICATION DOCUMENTS**

**FOR**

**Enlistment of EPC Vendors for Development of  
Rooftop and Ground Mounted Solar PV upto an aggregate  
capacity of 20 MWp in one  
tender**

**Enlistment DOCUMENT NO.: NVVN/C&M/RE-242/2023-24**

(This document is meant for the exclusive purpose of enlisting against this Enlistment Document No. / Specification and shall not be transferred, reproduced or otherwise used for purposes other than that for which it is specifically issued).

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## 1.0 **DISCLAIMER**

1.1 NVVN reserves the right to not proceed further, to change the process or procedure of enlistment. It also reserves the right to reject any or all applications or cancel/withdraw the Enlistment process without assigning any reason whatsoever and in such case no applicant / bidder / intending bidder shall have any claim arising out of such action. It also reserves the right to decline to discuss further with any Applicant applying for Enlistment.

## 2.0 **INTRODUCTION**

NTPC Vidyut Vyapar Nigam Ltd. (NVVN) was formed by NTPC Ltd in the year 2002, as its wholly owned subsidiary to tap the potential of power trading in the country. NVVN holds a highest Category 'I' power trading license as per latest CERC regulation. NVVN has foray in the field of Electric Mobility and Renewable Projects.

NVVN has identified a number of Greenfield projects in various parts of the country. Feasibility of execution of more projects is being explored. To undertake development of Solar Power Projects, NVVN plans to enlist bidders meeting the specified Eligibility Criteria and willing to be associated with NVVN for its upcoming Solar Projects.

## 3.0 **SCOPE OF WORK**

The scope for Rooftop and Ground Mounted Solar PV Plant includes the following:

- 1) Design/ engineering, supply, packing and forwarding, transportation, unloading storage, installation, testing and commissioning of ground mounted Solar Photo Voltaic Plant/ rooftop solar plant.
- 2) Site-grading, clearing of vegetation, Topography survey, Geotechnical Investigation for ground located inverter/transformer/switchgear/switchyard locations as per requirement.
- 3) Providing power supply and water supply for construction purposes.
- 4) All associated electrical and civil works
- 5) Module cleaning system (wet or dry method) including supply and installation of all accessories.
- 6) Construction of approach roads, pathways, peripheral boundary wall etc. as per specification.
- 7) SCADA system for remote monitoring and control of Inverters with all hardware & software.
- 8) Remote solar metering
- 9) Operation & maintenance of SPV Plant along with electrical equipment, consumables and spare parts for a period up to 10 years from the date of successful commissioning of facilities.

## 4.0 **INFORMATION REQUIRED AS PART OF APPLICATION FOR ENLISTMENT**

4.1 Applicants are required to submit the duly filed application form as mentioned below along with their supporting Documents/Certificates in the Attachments enclosed in this document.

## 5.0 **INSTRUCTIONS TO THE APPLICANTS**

### 5.1 **Obtaining the Documents:**

Enlistment document can be downloaded from GePNIC portal

For the detailed Enlistment Documents please visit at e-procurement portal <https://eprocurementpc.nic.in> or may contact GM (contracts) / Sr. Manager (Contracts), NTPC Vidyut Vyapar Nigam Limited, 5<sup>th</sup> Floor, Engineering Office Complex, A-8A, Sector-24, Noida-201301. Email: [nvvncontracts@ntpc.co.in](mailto:nvvncontracts@ntpc.co.in).

Registered office: NTPC Bhawan, Scope Complex, 7, Institutional Area, Lodhi Road, New Delhi-110003, Corporate Identification Number: U40108DL2002GOI117584, Website: [www.nvvn.co.in](http://www.nvvn.co.in)

- 5.2 All costs incurred by Applicant for preparing and submitting the Application for Enlistment, in providing clarification or any other expenses whatsoever shall be borne by Applicants themselves, regardless of the conduct or outcome of the Enlistment process.
- 5.3 This Application for Enlistment is not transferable.
- 5.4 The language for submission of Application for Enlistment shall be English.
- 5.5 The person signing the application and submitting it on behalf of the Applicant shall enclose Power of Attorney duly authorized and notarized for the same. The Power of Attorney shall be backed by copy of the Board Resolution of Company.
- 5.6 Bidders are required to furnish the details of the past experiences based on which selection is to be made as per format enclosed in the enlistment documents for the same. However, if any of the reference work pertains to the Contract(s)/Works executed by Bidder for NTPC in the past then in respect of such Contract(s)/Works Bidder shall not be required to enclose Client Certificate (s) along with its bid.

All the bidders, who are required to submit the details of the past experiences, shall submit all the documents, in support of Technical Qualification Requirements (such as copy of Purchase Orders/ Work Orders/ Contract Agreements/ Client Certificates etc.), duly certified and verified for authenticity from Independent Statutory Auditor of their Company or specified Third-Party Inspection Agency (TPIA).

Further, wherever information can be drawn from books of accounts, records and other relevant documents, Bidders can also submit a certificate issued by their Independent Statutory Auditor certifying the data required for meeting the Technical Qualification Requirements.

Such bidder shall be required to submit duly certified and verified documents from their Statutory Auditors or specified TPIA in support of meeting Technical QR along with a certificate regarding verification of authenticity of documents as per the format placed at Appendix D to Attachment-2A (Undertaking from Statutory Auditor) and/ or Appendix E to Attachment-2A (Undertaking from TPIA). All the documents submitted by the bidder in support of meeting Technical QR shall be digitally signed by the Statutory Auditor and/ or specified TPIA.

- 5.7 In case documents are certified & verified for authenticity through TPIA, the verification and certification of authenticity of documents is acceptable from any of the following TPIAs:
  - 1) Société Générale de Surveillance / SGS India Pvt. Ltd.(SGS)
  - 2) Gulf Lloyds Industrial Services (India) Pvt. Ltd (GLISPL)
  - 3) International Certification Services (ICS)
  - 4) TUV Rheinland (India) Pvt. Ltd.

- 5) TÜV SÜD South Asia Pvt. Ltd.
- 6) TUV India Pvt. Ltd. (TÜV Nord Group)
- 7) Intertek India Pvt. Ltd.
- 8) Moody International (India) Pvt. Ltd.
- 9) RINA India Pvt. Ltd.
- 10) Competent Inspectorate and Consultants LLP

The following website may be referred for contact details of above ten (10) TPIAs:  
[http://nabcb.qci.org.in/accreditation/reg\\_bod\\_inspection\\_bodies.php](http://nabcb.qci.org.in/accreditation/reg_bod_inspection_bodies.php)

Any document pertaining to reference works/ plants in support of Technical QR, which is not certified by specified TPIA or Statutory Auditor of the bidder, as per the format enclosed with the bidding documents, shall not be considered verified/ certified for the purpose of evaluation, and the bid shall be liable for rejection.

- 5.8 Financial data should be given in Indian Rupees only. The Audited Balance sheet of the preceding three (03) years prior to the last date of submission of application for enlistment to be submitted.
- 5.9 The information furnished with the Application for Enlistment must be sufficient for processing and assessment.
- 5.10 The enclosed attachments shall be filled in completely and wherever not applicable it should be written as "Not Applicable". Applicants should furnish the required information and desist from writing "shall be furnished later" or submitting the blank form.
- 5.11 In case the Applicant intends to give additional information for which specified space in the given attachment is not sufficient, it can be furnished by additional sheets.
- 5.12 All the pages of the Application for Enlistment and attachments should be signed and corrections and over writings should be countersigned by the authorized signatory.
- 5.13 Any information / data furnished by the applicant found to be incorrect or false or misleading at any point of time would render him liable to be debarred from the Enlistment / tendering / taking up of work in NVVN.
- 5.14 NVVN reserves the right to cross check and confirm the information / details furnished by the Applicant at any time during the period of enlistment.
- 5.15 Applicant shall give an undertaking at the time of Application for Enlistment that in case of award against any project specific enquiry, he shall register the awarded work with Safety Council of India (SCI), Mumbai and shall comply with requirements of SCI.
- 5.16 No Joint Venture or Consortium of firms shall be allowed to apply for the Enlistment. While filling the Application for Enlistment, the supporting documents should also be enclosed along with it and the applicant has to clearly confirm whether he is fully meeting all the parameters as per Clause 1.1.1 or 1.1.2 or 1.1.3 or 1.1.4 of Eligibility Criteria (Enclosed at Annexure I). In case the applicant is seeking Qualification as per Clause 1.1.4 of Eligibility Criteria, then in such case the applicant should be an Indian company registered in India and should be Group company/Holding Company/Subsidiary company of a firm meeting the requirement (s) of Clause 1.1.1 or 1.1.2 or 1.1.3 of Eligibility Criteria. Further, the applicant shall be required to furnish an Undertaking jointly executed by the firm qualified (as per clause 1.1.1 or 1.1.2 or

1.1.3 of Eligibility Criteria) and the applicant along with its Enlistment Application for complete performance of the contract (in case of award) jointly or severally, as per the format enclosed in the Enlistment document failing which the Applicant's Enlistment Application is liable to be rejected. If the applicant fails to submit an undertaking in the formats as mentioned above, his application shall be considered as incomplete and shall not be considered for Enlistment.

Bidder shall submit details along with documentary evidence of the experience details of his own or Group Company / Holding company Subsidiary company meeting the specified requirements as per Eligibility Criteria the time of submission of enlistment application.

- 5.17 Due to splitting of work into number of packages depending upon unit size and number of units, the tendered quantity of various works may vary. Irrespective of the tendered quantities of project specific packages, the applicants and his associates have to meet the qualifying parameters given in the enclosed Eligibility Criteria given in the Application for Enlistment.
- 5.18 Subsequent to enlistment, the enlisted bidders will be invited to submit the bids in respect of specific enquiry of NVVN for the Development /execution/ implementation rooftop solar /Ground mounted Solar power Projects However, at the time of submission of bid in response to project specific enquiry for above Works, the bidder and his associate(s) may be assessed for the capacity and capability as per the Eligibility Criteria enclosed at Annexure-I.
- 5.19 The Applicant shall strictly adhere to the Fraud Prevention Policy of NVVN displayed on its tender website <http://www.nvvn.co.in> and shall immediately apprise the Employer i.e. NVVN about any fraud or suspected fraud as soon as it comes to their notice. (A certificate to this effect shall be furnished by the applicant along with his application as per the format enclosed at **Attachment 6**).

## 6.0 SUBMISSION OF APPLICATIONS

The applicants are required to submit duly filled in and signed Application for Enlistment along with the relevant Documents/Certificates, duly uploaded on GePNIC Portal ([eprocurmentpc.nic.in](http://eprocurmentpc.nic.in)) on or before the last date and time for submission of applications as per schedule mentioned at GePNIC Portal

## 7.0 DEADLINES FOR SUBMISSION OF APPLICATIONS:

Applications must be submitted online no later than the time and date stated in the Schedule. NVVN shall not be liable for any delay and if any file gets corrupted.

NVVN may, at its discretion, extend this deadline for submission of applications by amending the Enlistment documents in accordance with **Clause 8.0**, in which case all rights and obligations of NVVN and Applicants will thereafter be subject to the deadline as extended.

## 8.0 AMENDMENT TO ENLISTMENT DOCUMENTS:

- a) At any time prior to the deadline for submission of Applications, NVVN may, for any reason, whether at its own initiative, or in response to a clarification requested by a prospective Bidder, amend the Enlistment documents.

- b) The amendments will be issued on e-procurement portal <https://eprocurementpc.nic.in>. The amendments will be binding on Bidders / Applicants, and it will be assumed that the information contained therein have been taken into account by the Bidder/Applicant in its Application. Applicants are also advised to regularly check the portal regarding posting of Amendment, if any.
- c) In order to afford prospective Bidders reasonable time in which to take the amendment into account in preparing their bid, NVVN may, at its discretion, extend the deadline for the submission of Applications.

**9.0 OPENING OF APPLICATIONS:**

- a) NVVN will open the Applications at the time, on the date and at the place specified in this Enlistment Document. In the event of the specified date for the opening of applications being declared a holiday for NVVN, the applications will be opened at the appointed time on the next working day. Applicant's attendance during the Application opening in NVVN Premises is not envisaged.
- b) Applications which are complete, complying and responsive to the requirements of the Enlistment Document will be considered for evaluation.

**10.0 CLARIFICATIONS:**

During the evaluation of the Applications, NVVN may, at its discretion, ask the Bidder / Applicant for a clarification of its application including documentary evidence pertaining to only the reference plants declared in the bid for the purpose of meeting Qualifying Requirement specified in the Enlistment Document. The request for clarification and the response shall be in writing and no change in the substance of the application including substitution of reference plants in the application by new/additional plant for conforming to Eligibility Criteria / Qualifying Requirement shall be sought, offered or permitted.

**11.0 NOTIFICATION OF ENLISTMENT:**

NVVN will evaluate the applications in line with the requirements specified in this enlistment document. Upon meeting the Eligibility Criteria and other requirements of the enlistment documents, NVVN will notify the successful Applicants in writing by registered letter or by telefax to be confirmed in writing by registered letter that its application for enlistment for has been accepted the subject package.

**12.0 SCHEDULE:**

A summary of the proposed schedule for Application for Enlistment is shown below. NVVN reserves the right to amend the enlistment process and amend the schedule at any stage.

<b>EVENT</b>	<b>DATE</b>
IFB No.	<b>NVVN/C&amp;M/RE-242/2023-24</b>
Issuance of NIA	As per GePNIC Portal
Documents Sale Commencement Date	As per GePNIC Portal
Document Sale Close Date & Time	As per GePNIC Portal
Last date and time for receipt Enlistment Applications	As per GePNIC Portal
Date and time for opening of Applications	As per GePNIC Portal



**13.0 EVALUATION CRITERIA FOR ENLISTMENT:**

- a) For the purpose of Enlistment, Applicants shall be evaluated on the basis of stipulated Eligibility Criteria along with supporting Documents/Certificates.
- b) Even though an applicant may satisfy the above requirements, he would be liable to disqualification if he has made misleading or false representation or deliberately suppress the information in the forms, statements and enclosures required in the Application for Enlistment.

**14.0 CANCELLATION OF ENLISTED AGENCIES:**

- a) The Enlistment of agencies shall be cancelled by NVVN in case of their poor performance, abandoning of allotted work, delay in completion of work and handing over of fronts to other agencies, bankruptcy and activities detrimental to the interest of NVVN. The decision of NVVN in this regard shall be final and binding on the Contractor/Agency/Vendor.
- b) In case of change of name of the Enlisted Applicant without change of constitution/partners, the same shall be intimated along with proof of such change to NVVN immediately but in no case later than thirty (30) days from the date of such change occurs failing which the Enlistment of Agency/Contractor by that name shall be cancelled.

**15.0 PERIOD OF ENLISTMENT:**

This enlistment shall be valid for a period of ONE (1) year from the date of Enlistment with provision for further extension up to one year.

**16.0 RIGHT TO ACCEPT OR REJECT APPLICATION:**

Notwithstanding anything contained in this Application for Enlistment, NVVN reserves the right to accept or reject any Application and annul the process and reject all Applications at any time without any liability or any obligation for such acceptance, rejection or annulment without assigning any reasons.

**17.0 ADDRESS FOR COMMUNICATION AND SUBMISSION:**

GM (C&M) /Sr. Manager (C&M)  
NTPC VIDYUT VYAPAR NIGAM LIMITED  
5<sup>th</sup> Floor, Engineering Office Complex,  
A-8A, Sector-24, Noida-201301  
E-mail: [nvvncontracts@ntpc.co.in](mailto:nvvncontracts@ntpc.co.in)  
Corporate Identification Number: U40108DL2002GOI117584,  
Website: [www.nvvn.co.in](http://www.nvvn.co.in)

**18.0 POLICY OF DEBARMENT OF BUSINESS DEALING:**

NVVN/NTPC has in place a Policy for Debarment of Business Dealings as displayed on its website <http://www.nvvn.co.in>. Business dealings may be withheld or banned with the Bidder/ Contractor on account of any of the grounds and following the procedures as detailed in the said Policy for Debarment of Business Dealings.

**19.0 CORRUPT OR FRAUDULENT PRACTICES:**

NVVN requires that Bidders / Applicants, Contractors and Suppliers observe the highest standard of ethics during the procurement and execution of the contracts. In pursuance of this policy, NVVN:

- (a) Defines, for the purposes of this provision, the terms set forth below as follows:

- (i) “corrupt practice” means the offering, giving, receiving or soliciting of anything of value to influence the action of a public official in the procurement process or in contract execution; and
  - (ii) “fraudulent practice” means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of the Employer and includes collusive practice among Bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the Employer of the benefits of free and open competition.
- (b) will reject an application for enlistment if it determines that the Bidder/Applicant recommended for enlistment has engaged in corrupt or fraudulent practices.
  - (c) will declare a firm ineligible, either indefinitely or for a stated period of time, for enlistment if it at any time determines that the firm has engaged in corrupt or fraudulent practices.

**20.0 FRAUD PREVENTION POLICY:**

The Bidder along with its associate / collaborator / subcontractors / sub-vendors / consultants / service providers shall strictly adhere to the Fraud Prevention Policy of NVVN displayed on its website <http://www.nvvn.co.in> and shall immediately apprise the NVVN about any fraud or suspected fraud as soon as it comes to their notice. A Certificate to this effect shall be furnished by the bidder along with its Application in relevant attachment as per format enclosed in the Enlistment Documents.

**21.0 ISSUANCE OF ENQUIRY:**

After enlistment, whenever requirement emerges, based on the average annual Turnover, only those vendors having Turnover equal to, or more than Average Annual Turnover required shall be considered for the issuance of enquiry. Financial Documents submitted with the Enlistment Application shall be considered for calculating condition of average annual turnover for future issuance of enquiry, no change in financials shall be allowed during the tenure of the enlistment.

**Eligibility Criteria / Qualifying Requirements for Enlistment of EPC Bidders for Development of Rooftop and Ground Mounted Solar PV Power Projects Upto an Aggregate capacity of Upto 20 MWp in One Tender**

Applicant who wishes to participate in the enlistment shall satisfactorily establish that he fulfills the Eligibility Criteria (EC) / Qualifying Requirements (QR) stipulated hereunder:

In addition to the requirements stipulated under section Instruction to Bidder (ITB), the bidder should also meet the qualifying requirements stipulated hereunder in Clause 1.1 and Clause 1.2.

**1.1 TECHNICAL CRITERIA**

- 1.1.1 The Bidder should have designed/ engineered, supplied, erected/ supervised erection and commissioned/ supervised commissioning of Solar Photo Voltaic (SPV) based grid connected power plant(s) of cumulative installed capacity of 400 kWp or higher, out of which at least one Solar Photo Voltaic plant should have been of 40 kWp or higher capacity.

The reference plant of 40 kWp or higher capacity must have been in successful operation for at least six (6) months prior to the last date of submission of application for enlistment.

**OR**

- 1.1.2 The Bidder should be a developer of Solar Photo Voltaic (SPV) based grid connected power plant(s) of cumulative installed capacity of 400 kWp or higher, out of which at least one Solar Photo Voltaic plant should have been of 40 kWp or higher capacity. The reference plant of 40 kWp or higher capacity must have been in successful operation for at least six (6) months prior to the last date of submission of application for enlistment.

**OR**

- 1.1.3 (a) The Bidder should have executed in the last ten (10) years an industrial project either as developer or as EPC Contractor in the area of power/ steel/ oil and gas/ petro-chemical/ fertilizer/cement/coal mining including coal handling plant and/ or any other process industry, of a value of INR 40 Million (Indian Rupees Forty Million only) or more in a single project or single work respectively and the same should be in successful operation for at least one (1) year prior to Techno Commercial Bid Opening Date.

**AND**

- 1.1.3 (b) The Bidder should have executed at least one (1) Electrical Sub-station of 11 kV or above voltage level, consisting of equipment such as 11 kV or above voltage level circuit breakers and Power transformer, either as developer or as EPC Contractor which should be in successful operation for at least one (1) year prior to Techno Commercial Bid Opening Date.

The works referred to clause 1.1.3 (a) & 1.1.3 (b) can be in same or different projects.

**OR**

1.1.4 The bidder should be an Indian company registered in India and should be Group company/Holding Company/Subsidiary company of a firm meeting the requirement (s) of Clause 1.1.1 or 1.1.2 or 1.1.3 above.

In such a case, Bidder shall furnish an Undertaking jointly executed by the firm qualified as per clause 1.1.1 or 1.1.2 or 1.1.3 and the Bidder along with its Enlistment Application for complete performance of the contract (in case of award) jointly or severally, as per the format enclosed in the Enlistment document failing which the Bidder's Enlistment application is liable to be rejected.

Notes for clause 1.1:

- a) The reference SPV based grid connected power plant of 40 kWp or higher capacity should be at a single location developed by Bidder for itself or any other client.
- b) Bidder shall submit certificate of successful completion and operation from the Owner.
- c) Projects executed by Bidder's group company, Holding Company or Subsidiary Company shall also be considered as Bidder's experience for meeting the QR, provided Bidder is an Indian company registered in India.
- d) In case the award for the reference works has been received by the Bidder either directly from owner of plant or any other intermediary organization, a certificate from such owner of plant or the intermediary organization shall be required to be furnished by the Bidder along with its Bid in support of its claim of meeting requirement stipulated above. Certificate from owner of the plant shall also be furnished by the Bidder for successful operation of the reference plant.
- e) In case of developer as Bidder in clause 1.1.2 or 1.1.3 the documentary evidence (certified by Chartered Accountant) for value of executed reference work must be submitted by the Bidder.
- f) Developer means an entity who has either executed or got executed the work/project as owner.
- g) The execution of industrial project as EPC Contractor under Clause No. 1.1.3 means, such EPC Contractor is responsible for all the activities i.e. Design/ Engineering, Procurement, Construction and Commissioning of a project/work
- h) A single utility meter shall be considered as one installation.
- i) Capacity below 10kWp at single installation shall not be considered in cumulative capacity.

## **1.2 FINANCIAL CRITERIA**

1.2.1 The average annual turnover of the Bidder, should not be less than INR X Million (Indian Rupees X Million only) or in equivalent foreign currency during the preceding three (3) financial years.

The Average Annual Turnover Figure, marked as X, shall be specified based on the project Capacity and the figure shall be verified for each Project based on the cost estimate of the corresponding project.

Subsequent to enlistment, enquiry will be issued to bidders fulfilling financial criteria of the specific tender.

- 1.2.2 Net Worth of the Bidder as on the last day of the preceding financial year should not be less than 100% (hundred percent) of Bidder's paid-up share capital.

In case the Bidder does not satisfy the Net Worth criteria on its own, it can meet the requirement of Net worth based on the strength of its Subsidiary(ies) and/or Holding Company and/or Subsidiaries of its Holding companies wherever applicable. In such a case, the Net worth of the Bidder and its Subsidiary(ies) and/or Holding Company and/or Subsidiary(ies) of the Holding Company, in combined manner should not be less than 100% (hundred percent) of their total paid up share capital. However individually, their Net worth should not be less than 75% (seventy five percent) of their respective paid up share capitals.

Net worth in combined manner shall be calculated as follows:

Net worth (combined) =  $(X1 + X2 + X3) / (Y1 + Y2 + Y3) \times 100$  where X1, X2, X3 are individual Net worth which should not be less than 75% of the respective paid up share capitals and Y1, Y2, Y3 are individual paid up share capitals.

- 1.2.3 In case the Bidder is not able to furnish its audited financial statements on standalone entity basis, the unaudited unconsolidated financial statements of the Bidder can be considered acceptable provided the Bidder further furnishes the following documents on substantiation of its qualification:

a) Copies of the unaudited unconsolidated financial statements of the Bidder along with copies of the audited consolidated financial statements of its Holding Company.

b) Certificate from the CEO/ CFO of the Holding Company, as per the format enclosed in the bidding documents, stating that the unaudited unconsolidated financial statements form part of the consolidated financial statement of the Holding Company.

In case where audited results for the last financial year as on the date of Techno Commercial Bid Opening are not available, the financial results certified by a practicing Chartered Accountant shall be considered acceptable. In case the Bidder is not able to submit the Certificate from a practicing Chartered Accountant certifying its financial parameters, the audited result of three consecutive financial years preceding the last financial year shall be considered for evaluating financial parameters. Further, a certificate would be required from the CEO/CFO as per the format enclosed in the bidding documents stating that the financial results of the company are under audit as on date of Techno Commercial Bid Opening and the Certificate from a practicing Chartered Accountant certifying the financial parameters is not available.

Notes for Clause 1.2:

- i. Net worth means the sum total of the paid-up share capital and free reserves. Free reserves mean all reserves credited out of the profits and share premium account but does not include reserves credited out of the revaluation of the assets, write back of depreciation provision and amalgamation. Further any debit balance of Profit and Loss account and miscellaneous expenses to the extent not adjusted or written off, if any, shall be reduced from reserves and surplus,
- ii. Other income shall not be considered for arriving at annual turnover.

- iii. "Holding Company" and "Subsidiary" shall have the meaning ascribed to them as per Companies Act of India.
- iv. For Turnover indicated in foreign currency, the exchange rate as on seven (7) days prior to Techno Commercial Bid Opening date shall be used.
- v. \*The average Annual Turnover figure marked as X, shall be specified based on the Project capacity and the figure shall be verified for each Project based on the cost estimate of the corresponding project.

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# **Eligibility Criteria / Qualifying Requirements for Enlistment of EPC Bidders for Development of Rooftop and Ground Mounted Solar PV Power Projects Upto an Aggregate capacity of Upto 20 MWp in One Tender**

## **Enlistment DOCUMENT NO.: NVVN/C&M/RE-242/2023-24**

### **CAUTION LIST**

*(Bidder may take note of the following points while submitting its application)*

- BIDDERS ARE REQUIRED TO FURNISH REQUISITE DETAILS IN THE FORMATS SPECIFIED IN THE APPLICATION DOCUMENTS FOR MEETING THE STIPULATED ELIGIBILITY CRITERIA (EC) ALONG WITH ALL SUPPORTING DOCUMENTS LIKE COPIES OF CLIENT'S CERTIFICATES, WORK ORDER AND CONTRACT AGREEMENTS ETC. ***IF ANY OF THE REFERENCE WORK FURNISHED BY BIDDER PERTAINS TO THE CONTRACT(S)/WORKS EXECUTED BY BIDDER FOR NVVN IN THE PAST THEN IN RESPECT OF SUCH CONTRACT(S)/WORKS BIDDER IS NOT REQUIRED TO ENCLOSE CLIENT CERTIFICATE(S) ALONG WITH ITS BID.***
- IN CASE OF EXTENSION OF APPLICATION SUBMISSION AND OPENING DATE, BIDDER TO FURNISH AUDITED ANNUAL REPORTS ALONG WITH THEIR BID AS PER EXTENDED DATE OF OPENING TO MEET THE STIPULATED FINANCIAL QR CRITERIA.
- POWER OF ATTORNEY DULY NOTARIZED BY A NOTARY PUBLIC INDICATING THAT THE PERSON SIGNING THE APPLICATION HAS THE AUTHORITY TO SIGN THE BID AND THE APPLICATION IS BINDING UPON THE BIDDER DURING THE FULL PERIOD OF ITS VALIDITY BACKED BY A COPY OF BOARD RESOLUTION/ OTHER RELEVANT DOCUMENTS TO DEMONSTRATE THE AUTHORITY OF THE PERSON ISSUING THE POWER OF ATTORNEY. TO BE FURNISHED BEFORE THE SUBMISSION CLOSING DATE AND TIME OF THE APPLICATION.
- POWER OF ATTORNEY TO THE AUTHORISED SIGNATORY OF THE BIDDER FOR SIGNING OF BID TO BE SUBMITTED IN BEFORE THE SUBMISSION CLOSING DATE AND TIME OF THE APPLICATION AND SHOULD BE DATED NOT LATER THAN THE DATE OF SIGNING THE APPLICATION.***
- DATE OF PURCHASE OF STAMP PAPER OF INSTRUMENTS LIKE POWER OF ATTORNEY ETC. SHOULD BE ON OR BEFORE THE DATE OF THE EXECUTION OF SUCH INSTRUMENTS.

**Bidder Proposal Ref. No.:**

**ENLISTMENT DOCUMENT NO.:** NVVN/C&M/RE-242/2023-24      **Date :**

**SUB: ELIGIBILITY CRITERIA / QUALIFYING REQUIREMENTS FOR ENLISTMENT OF EPC BIDDERS FOR DEVELOPMENT OF ROOFTOP AND GROUND MOUNTED SOLAR PV POWER PROJECTS UPTO AN AGGREGATE CAPACITY OF UPTO 20 MWP IN ONE TENDER**

To  
GM (C&M) / Sr Manager (C&M)  
NTPC VIDYUT VYAPAR NIGAM LIMITED  
5<sup>th</sup> Floor, Engineering Office Complex,  
A-8A, Sector -24, Noida-201301 (U.P.)  
e-mail: nvvncontracts@ntpc.co.in

Gentlemen and/or Ladies,

1.0      Having examined the Enlistment Documents No., **NVVN/C&M/RE-242/2023-24**, the receipt of which is hereby acknowledged, we hereby furnish our application for the enlistment.

2.0      **Attachments to the Enlistment form:**

In line with the requirement of the Enlistment Documents we enclose herewith the following Attachments to our application:

- (a)      **Attachment 1:** A power of attorney duly authorised by a Notary Public indicating that the person(s) signing the application has/have the authority to sign the application and thus the application is binding upon us.
- (b)      **Attachment 2:** The documentary evidence establishing in terms of **QR**. The qualification data has been furnished as per your format enclosed with the Enlistment documents
- (c)      **Attachment 3:** List of Erection Tools & Equipments
- (d)      **Attachment 4:** Quality Assurance
- (e)      **Attachment 5:** Additional Information provided by us.
- (e)      **Attachment 6:** Form of Acceptance of 'Fraud Prevention Policy' regarding abiding by Fraud Prevention Policy of Employer displayed on its website <http://www.nvvn.co.in> duly filled in as per your format enclosed in the Enlistment documents.



- (g) **Attachment 7:** Declaration on Policy for Debarment of Business Dealings duly filled in as per your format
- (h) **Attachment 8:** Information regarding Safety Management

2.0 We have read all the provision of the Enlistment Documents and confirm that notwithstanding anything stated elsewhere in our application to the contrary, the provisions of the Enlistment Documents are acceptable to us and we further confirm that we have not taken any deviation to provision of the Enlistment Documents anywhere in our Application.

3.0 We have furnished our compliance on “Qualifying Requirements” of Employer by accepting the following attribute.

**“Do you certify full compliance on Eligibility Criteria/ Qualifying Requirements?”**

3.1 We hereby confirm that the number of reference Plants quoted by us in relevant Attachment [i.e. Attachment No 2A] of the Application for Enlistment, for establishing compliance to the specified Eligibility Criteria / Qualifying Requirements (ER/QR), are not more than 3 times the number of reference plants. We also confirm that the reference Plants declared more than three times shall not be considered for evaluation / establishing compliance to Eligibility Criteria / Qualifying Requirements (ER/QR) as brought at Attachment-2A

We further confirm that no change or substitution in respect of reference Plants, as specified in our application form, by new/additional plant for meeting the specified Eligibility Criteria / Qualifying Requirements (EC/QR) shall be offered by us.

4.0 We understand that you are not bound to accept our application or any other application you may receive.

5.0 We, hereby, declare that only the persons or firms interested in this proposal as principals are named here and that no other persons or firms other than those mentioned herein have any interest in this proposal, that this proposal is made without any connection with any other person, firm or party likewise submitting a proposal, is in all respects for and in good faith, without collusion or fraud.

Dated this.        day of        201

Thanking you, we remain,

Yours faithfully,

Date:

Place:

(Printed Name)  
(Designation)

Business Address:

Fax No.:

Phone No.:

E-mail id:

**ELIGIBILITY CRITERIA / QUALIFYING REQUIREMENTS  
FOR ENLISTMENT OF EPC BIDDERS FOR DEVELOPMENT  
OF ROOFTOP AND GROUND MOUNTED SOLAR PV  
POWER PROJECTS UPTO AN AGGREGATE CAPACITY OF  
UPTO 20 MWP IN ONE TENDER**

**Enlistment DOCUMENT NO.: NVVN/C&M/RE-242/2023-24**

**POWER OF ATTORNEY**

**APPLICANT TO ATTACH THE POWER OF ATTORNEY  
(BOARD RESOLUTION IN FAVOUR OF AUTHORIZED SIGNATORY ALSO ENCLOSED)**

**ELIGIBILITY CRITERIA / QUALIFYING REQUIREMENTS  
FOR ENLISTMENT OF EPC BIDDERS FOR DEVELOPMENT  
OF ROOFTOP AND GROUND MOUNTED SOLAR PV  
POWER PROJECTS UPTO AN AGGREGATE CAPACITY OF  
UPTO 20 MWP IN ONE TENDER**

**Enlistment DOCUMENT NO.: NVVN/C&M/RE-242/2023-24  
(Qualification Data)**

We seek qualification under Eligibility Criteria Clause as per Annexure I and our qualification data in support thereof is enclosed in the following Attachments:

1. Attachments 2A : Experience Details of Bidder
2. Attachment 2B : Details of Financial Capacity Status
3. Attachment 2C : Details of manufacturing and testing Capacities
4. Attachment 2D : Details of manufacturing capacities & Plant Loading
5. Attachment 2E : Present order book position
6. Attachment 2F : Past Performance Data
7. Attachment 2G : Data regarding Key Construction Personnel
8. Attachment 2H : Manpower Loading Data
9. Attachment 2I : Detail regarding Project Management Organization

We further understand and agree that any misleading or false information furnished by us may result in summary rejection of our bid.

**Note:** 1. The Bidder shall enclose relevant documents like copies of authentic purchase order, completion certificates, agreements etc. supporting the details/data provided in above Attachments.

**ELIGIBILITY CRITERIA / QUALIFYING REQUIREMENTS FOR ENLISTMENT OF  
EPC BIDDERS FOR DEVELOPMENT OF ROOFTOP AND GROUND MOUNTED  
SOLAR PV POWER PROJECTS UPTO AN AGGREGATE CAPACITY OF UPTO  
20 MWP IN ONE TENDER**

**(Details Pertaining to Technical Qualification of the Bidder  
As per Item No. 1.1 of the Annexure - I)**

**(A) For meeting requirements of Clause 1.1.1 of Eligibility Criteria (Annexure-I)**

We confirm that we have designed/ engineered, supplied, erected/ supervised erection and commissioned/ supervised commissioning of Solar Photo Voltaic (SPV) based grid connected power plant(s) of cumulative installed capacity of 400 kWp or higher, out of which at least one Solar Photo Voltaic plant is of 40 kWp or higher capacity.

We further confirm that reference plant of 40 kWp or higher capacity must have been in successful operation for at least six (6) months prior to the last date of submission of application for enlistment.

Details of SPV based grid connected power plant(s) of cumulative installed capacity of 400 kWp or higher, out of which one plant have been of 40 KWp capacity or higher, as per following:

Cumulative installed capacity of Grid connected power plant in KWp-

Sl. No.	Item Description	Reference Plant 1 (40 KWp or higher)	Reference Plant 2	Reference Plant -n	Cumulative
1	Description of work				
2	Name of Client with full address, Fax No. & Tel. No.				
3	Name of the Power Plant with its location				
4	Name and designation of the responsible person in client's organization				

5	Contract No. and Date				
6	Whether this is a SPV based grid connected Power Plant	YES* <input type="checkbox"/> /NO* <input type="checkbox"/>	YES* <input type="checkbox"/> /NO* <input type="checkbox"/>	YES* <input type="checkbox"/> /NO* <input type="checkbox"/>	YES* <input type="checkbox"/> /NO* <input type="checkbox"/>
7	Capacity of the Plant	KWp	KWp	KWp	KWp
8	Whether scope of works included				
	(a) Design	YES* <input type="checkbox"/> /NO* <input type="checkbox"/>	YES* <input type="checkbox"/> /NO* <input type="checkbox"/>	YES* <input type="checkbox"/> /NO* <input type="checkbox"/>	YES* <input type="checkbox"/> /NO* <input type="checkbox"/>
	(b) Supply	YES* <input type="checkbox"/> /NO* <input type="checkbox"/>	YES* <input type="checkbox"/> /NO* <input type="checkbox"/>	YES* <input type="checkbox"/> /NO* <input type="checkbox"/>	YES* <input type="checkbox"/> /NO* <input type="checkbox"/>
	(b) Erected	YES* <input type="checkbox"/> /NO* <input type="checkbox"/>	YES* <input type="checkbox"/> /NO* <input type="checkbox"/>	YES* <input type="checkbox"/> /NO* <input type="checkbox"/>	YES* <input type="checkbox"/> /NO* <input type="checkbox"/>
	(d) Supervised Erection	YES* <input type="checkbox"/> /NO* <input type="checkbox"/>	YES* <input type="checkbox"/> /NO* <input type="checkbox"/>	YES* <input type="checkbox"/> /NO* <input type="checkbox"/>	YES* <input type="checkbox"/> /NO* <input type="checkbox"/>
	(e) Commissioned	YES* <input type="checkbox"/> /NO* <input type="checkbox"/>	YES* <input type="checkbox"/> /NO* <input type="checkbox"/>	YES* <input type="checkbox"/> /NO* <input type="checkbox"/>	YES* <input type="checkbox"/> /NO* <input type="checkbox"/>
	(f) Supervised Commissioning	YES* <input type="checkbox"/> /NO* <input type="checkbox"/>	YES* <input type="checkbox"/> /NO* <input type="checkbox"/>	YES* <input type="checkbox"/> /NO* <input type="checkbox"/>	YES* <input type="checkbox"/> /NO* <input type="checkbox"/>
9	Date of Commissioning of the above Plant				
	Copies of authentic purchase orders Certificate from Clients, Agreements in support of details/data of Sl. No. 1 to 9 enclosed as Annex.				

Note: Continuation sheets of like size and format may be used and annexed to this Attachment if required.

Details of reference plant of 40 KWp or higher capacity has been in successful operation for at least six (6) months prior to the date of submission of applications, as per following:

Sl.	Item Description	Reference Plant
1.0	Description of work	
2.0	Name of Client with full address, Fax No. & Tel. No.	
3.0	Name of the Power Plant with its location	
4.0	Name and designation of the responsible person in client's organization	
5.0	Contract No. and Date	
6.0	Whether this is a SPV based grid connected Power Plant	YES* <input type="checkbox"/> /NO* <input type="checkbox"/>
7.0	Capacity of the Plant	KWp
8.0	Whether scope of works included (a) Design (b) Supply (c) Erected (d) Supervised Erection (e) Commissioned (f) Supervised Commissioning	YES* <input type="checkbox"/> /NO* <input type="checkbox"/> YES* <input type="checkbox"/> /NO* <input type="checkbox"/> YES* <input type="checkbox"/> /NO* <input type="checkbox"/> YES* <input type="checkbox"/> /NO* <input type="checkbox"/> YES* <input type="checkbox"/> /NO* <input type="checkbox"/> YES* <input type="checkbox"/> /NO* <input type="checkbox"/>
9.0	Date of Commissioning of the above Plant	
10.0	No. of months of successful operation of the above plant prior to the last date of submission of application for Enlistment.	
11.0	Completion Certificate from client, Copies of Authentic purchase orders, Agreements in support of data/details of Sl. No. 1 to 10 enclosed as Annex.	

Note: Continuation sheets of like size and format may be used and annexed to this Attachment if required.

**For meeting requirements of Clause 1.1.2 of Eligibility Criteria (Annexure-I)**

In support of Eligibility Criteria /Qualifying requirement, we confirm that we are a developer of Solar Photo Voltaic (SPV) based grid connected power plant(s) of cumulative installed capacity of 400 KWp or higher, out of which at least one plant is of 40KWp or higher capacity.

We further confirm that one reference plant of 40 KWp or higher capacity has been in successful operation for at least six (6) months prior to the last date submission of application of enlistment:

Details of SPV based grid connected power plant(s) of cumulative installed capacity of 400 KWp or higher, out of which one plant have been of 40 KWp capacity or higher, as per following:  
Cumulative installed capacity of Grid connected power plant in KWp-

SL. No.	Item Description	Reference Plant 1 (40KWp or above)	Reference Plant 2	Reference Plant .....	Cumulative
1	Description of work				
2	Name of Client with full address, Fax No. & Tel. No.				
3	Name of the Power Plant with its location				
4	Name and designation of the responsible person in client's organization				
5	Contract No. and Date				
6	Whether this is a SPV based grid connected Power Plant	YES* <input type="checkbox"/> /NO* <input type="checkbox"/>	YES* <input type="checkbox"/> /NO* <input type="checkbox"/>	YES* <input type="checkbox"/> /NO* <input type="checkbox"/>	YES* <input type="checkbox"/> /NO* <input type="checkbox"/>
7	Capacity of the Plant	KWp	KWp	KWp	KWp
8	Date of Commissioning of the above Plant				
9	Certificate from client in support of queries of Sl. No. 1 to 8 enclosed as Annex.				

Note: Continuation sheets of like size and format may be used and annexed to this Attachment if required.



Details of reference plant of 40 KWp or higher capacity has been in successful operation for at least six (6) months prior to the date of opening of enlistment applications, as per following:

Sl.	Item Description	Reference Plant
1.0	Description of work	
2.0	Name of Client with full address, Fax No. & Tel. No.	
3.0	Name of the Power Plant with its location	
4.0	Name and designation of the responsible person in client's organization	
5.0	Contract No. and Date	
6.0	Whether this is a SPV based grid connected Power Plant	YES* <input type="checkbox"/> /NO* <input type="checkbox"/>
7.0	Capacity of the Plant	KWp
8.0	Date of Commissioning of the above Plant	
9.0	No. of months of successful operation of the above plant prior to the date of submission of application for Enlistment.	
10.0	Copies of Authentic Purchase Orders, Certificate from Clients, Agreements in support of details/data of Sl. No. 1 to 9 enclosed as Annex.	

Note: Continuation sheets of like size and format may be used and annexed to this Attachment if required.

**For meeting requirements of Clause 1.1.3 of Eligibility Criteria (Annexure-I)**

In support of Eligibility Criteria /Qualifying requirement 1.1.3 (a) we confirm that we have executed in the last ten (10) years an industrial project either as developer or as EPC Contractor in the area of power\*/ steel\*/ oil and gas\*/ petro-chemical\*/ fertilizer\*/cement\*/coal mining including coal handling plant\* and/ or any other process industry\*, of a value of INR 40 Million (Indian Rupees Forty Million only) or more in a single project or work respectively and the same have been in successful operation for at least one (1) year prior to Techno Commercial Bid Opening Date..

\* Strike off whichever is not applicable

Details of Industrial Project is as per following:

Sl.	Item Description	Reference Plant
1.0	Description of work	
2.0	Name of Client with full address, Fax No. & Tel. No.	
3.0	Name of the Industrial Project with its location	
4.0	Name and designation of the responsible person in client's organization	
5.0	Contract No. and Date	
6.0	Value of the Project in Crores (Rs) in a single project or work	
7.0	The Industrial Project is in the area of (a) Power (b) Steel (c) Oil and Gas (d) Petro Chemical (e) Fertilizer (f) Any other process industry	YES* <input type="checkbox"/> /NO* <input type="checkbox"/> YES* <input type="checkbox"/> /NO* <input type="checkbox"/> YES* <input type="checkbox"/> /NO* <input type="checkbox"/> YES* <input type="checkbox"/> /NO* <input type="checkbox"/> YES* <input type="checkbox"/> /NO* <input type="checkbox"/> YES* <input type="checkbox"/> /NO* <input type="checkbox"/>
8.0	Whether the Industrial Project has been executed as: Developer  EPC	YES* <input type="checkbox"/> /NO* <input type="checkbox"/>  YES* <input type="checkbox"/> /NO* <input type="checkbox"/>
9.0	Date of Commissioning of the above Project or work	
10.0	No. of year(s) of successful operation of the above project prior to the date of submission of application for Enlistment.	
11.0	Copies of Authentic Purchase Orders, Certificate from Clients, and Agreements in support of queries of Sl. No. 1 to10 enclosed as Annex.	
12.0	In case the Project executed by Developer the documentary evidence (certified by Chartered Accountant) for value of executed work enclosed at Annex..... in support of reference work	

Note: Continuation sheets of like size and format may be used and annexed to this Attachment if required.

AND

In support of Eligibility Criteria, 1.1.3 (b) we confirm that we have executed at least one (1) Electrical Sub-station of 11 kV or above voltage level, consisting of equipment such as 11kV or above voltage level circuit breakers and Power transformer, either as developer or as EPC Contractor which should be in successful operation for at least one (1) year prior to Techno Commercial Bid Opening Date.

Details of Electrical Sub Station is as per following:

Sl.	Item Description	Reference Plant
1.0	Description of work	
2.0	Name of Client with full address, Fax No. & Tel. No.	
3.0	Name of the Electrical Sub Station with its location	
4.0	Name and designation of the responsible person in client's organization	
5.0	Contract No. and Date	
6.0	Voltage level (s)	
7.0	Electrical Sub Station consisting of equipment's of 11 KV or above: Circuit Breaker	YES* <input type="checkbox"/> /NO* <input type="checkbox"/>
	Power Transformers	YES* <input type="checkbox"/> /NO* <input type="checkbox"/>
8.0	Date of Commissioning of the above Electrical Sub Station	
9.0	No. of year(s) of successful operation of the above Electrical Sub Station prior to the date of submission of application for Enlistment.	
10.0	Copies of Authentic Purchase Orders, Certificate from Clients, Agreements in support of queries of Sl. No. 1 to9 enclosed as Annex.	

Note: Continuation sheets of like size and format may be used and annexed to this Attachment if required.

**For meeting requirements of Clause 1.1.4 of Eligibility Criteria (Annexure-I)**

In support of Eligibility Criteria 1.1.4 we confirm that we are Indian company registered in India and Group company/Holding Company/Subsidiary company of a firm meeting the requirement (s) of Clause 1.1.1 or 1.1.2 or 1.1.3 above. Further, we are furnishing an Undertaking jointly executed by the firm qualified as per clause 1.1.1 or 1.1.2 or 1.1.3 and Bidder along with its Enlistment Application for complete performance of the contract (in case of award) jointly or severally, as per the format enclosed in the Enlistment document failing which Bidder's Enlistment Application is liable to be rejected.

(a) For meeting requirements of Clause 1.1.4 of Eligibility Criteria (Annexure-I)

In support of Eligibility Criteria, we confirm that we are Indian company registered in India and Group company/Holding Company/Subsidiary company of a firm meeting the requirement (s) of Clause 1.1.1 of Annexure-I and confirm that our firm has designed, supplied, erected/ supervised erection and commissioned/ supervised commissioning of Solar Photo Voltaic (SPV) based grid connected power plant(s) of cumulative installed capacity of 400KWp or higher, out of which at least one plant should have been of 40KWp or higher capacity. We further confirm that one reference plant of 40 KWp or higher capacity has been in successful operation for at least six (6) months prior to the last date of submission of enlistment applications and we have furnished letter of undertaking jointly executed for complete Performance of contract (in case of award)

\*Strike off whichever is not applicable

Details of SPV based grid connected power plant(s) of cumulative installed capacity of 400KWp or higher, out of which one plant have been of 40KWp capacity or higher, as per following:

Cumulative installed capacity of Grid connected power plant in KWp-

Sl. No.	Item Description	Reference Plant 1 (40 KWp or higher)	Reference Plant 2	Reference Plant ....	Cumulative
1	Description of work				
2	Name of Client with full address, Fax No. & Tel. No.				
3	Name of the Power Plant with its location				
4	Name and designation of the responsible person in client's organization				

5	Contract No. and Date				
6	Whether this is a SPV based grid connected Power Plant	YES* <input type="checkbox"/> /NO* <input type="checkbox"/>	YES* <input type="checkbox"/> /NO* <input type="checkbox"/>	YES* <input type="checkbox"/> /NO* <input type="checkbox"/>	YES* <input type="checkbox"/> /NO* <input type="checkbox"/>
7	Capacity of the Plant	KWp	KWp	KWp	KWp
8	Whether scope of works included				
	(a) Design	YES* <input type="checkbox"/> /NO* <input type="checkbox"/>	YES* <input type="checkbox"/> /NO* <input type="checkbox"/>	YES* <input type="checkbox"/> /NO* <input type="checkbox"/>	YES* <input type="checkbox"/> /NO* <input type="checkbox"/>
	(b) Supply	YES* <input type="checkbox"/> /NO* <input type="checkbox"/>	YES* <input type="checkbox"/> /NO* <input type="checkbox"/>	YES* <input type="checkbox"/> /NO* <input type="checkbox"/>	YES* <input type="checkbox"/> /NO* <input type="checkbox"/>
	(c) Erected	YES* <input type="checkbox"/> /NO* <input type="checkbox"/>	YES* <input type="checkbox"/> /NO* <input type="checkbox"/>	YES* <input type="checkbox"/> /NO* <input type="checkbox"/>	YES* <input type="checkbox"/> /NO* <input type="checkbox"/>
	(d) Supervised Erection	YES* <input type="checkbox"/> /NO* <input type="checkbox"/>	YES* <input type="checkbox"/> /NO* <input type="checkbox"/>	YES* <input type="checkbox"/> /NO* <input type="checkbox"/>	YES* <input type="checkbox"/> /NO* <input type="checkbox"/>
	(e) Commissioned	YES* <input type="checkbox"/> /NO* <input type="checkbox"/>	YES* <input type="checkbox"/> /NO* <input type="checkbox"/>	YES* <input type="checkbox"/> /NO* <input type="checkbox"/>	YES* <input type="checkbox"/> /NO* <input type="checkbox"/>
	(f) Supervised Commissioning	YES* <input type="checkbox"/> /NO* <input type="checkbox"/>	YES* <input type="checkbox"/> /NO* <input type="checkbox"/>	YES* <input type="checkbox"/> /NO* <input type="checkbox"/>	YES* <input type="checkbox"/> /NO* <input type="checkbox"/>
9	Date of Commissioning of the above Plant				
	Copies of authentic purchase orders Certificate from Clients, Agreements in support of details/data of Sl. No. 1 to 9 enclosed as Annex.				

Note: Continuation sheets of like size and format may be used and annexed to this Attachment if required.

Details of reference plant of 40 KWp or higher capacity has been in successful operation for at least six (6) months prior to the date of submission of applications, as per following:

Sl.	Item Description	Reference Plant
1.0	Description of work	
2.0	Name of Client with full address, Fax No. & Tel. No.	
3.0	Name of the Power Plant with its location	
4.0	Name and designation of the responsible person in client's organization	
5.0	Contract No. and Date	
6.0	Whether this is a SPV based grid connected Power Plant	YES* <input type="checkbox"/> /NO* <input type="checkbox"/>
7.0	Capacity of the Plant	KWp
8.0	Whether scope of works included (a) Design (b) Supply (c) Erected (d) Supervised Erection (e) Commissioned (f) Supervised Commissioning	YES* <input type="checkbox"/> /NO* <input type="checkbox"/> YES* <input type="checkbox"/> /NO* <input type="checkbox"/> YES* <input type="checkbox"/> /NO* <input type="checkbox"/> YES* <input type="checkbox"/> /NO* <input type="checkbox"/> YES* <input type="checkbox"/> /NO* <input type="checkbox"/> YES* <input type="checkbox"/> /NO* <input type="checkbox"/>
9.0	Date of Commissioning of the above Plant	
10.0	No. of months of successful operation of the above plant prior to the date of submission of application for Enlistment.	
11.0	Completion Certificate from client, Copies of Authentic purchase orders, Agreements in support of data/details of Sl. No. 1 to 10 enclosed as Annex.	

Note: Continuation sheets of like size and format may be used and annexed to this Attachment if required.

**OR**

(b) For meeting requirements of Clause 1.1.4 (1.1.2) of Eligibility Criteria (Annexure-I)

In support of Eligibility Criteria, we confirm that we are Indian company registered in India and Group company/Holding Company/Subsidiary company of a firm meeting the requirement (s) of Clause 1.1.2 of Annexure-I and confirm that our firm is a developer of Solar Photo Voltaic (SPV) based grid connected power plant(s) of cumulative installed capacity of 400KWp or higher, out of which at least one plant should have been of 40KWp or higher capacity. We further confirm that one reference plant of 40 KWp or higher capacity has been in successful operation for at least six (6) months prior to the last date submission of application of enlistment.

In support of Eligibility Criteria /Qualifying requirement, we confirm that our firm is a developer of Solar Photo Voltaic (SPV) based grid connected power plant(s) of cumulative installed capacity of 400KWp or higher, out of which at least one plant should have been of 40 KWp or higher capacity.

We further confirm that one reference plant of 40 KWp or higher capacity has been in successful operation for at least six (6) months prior to the last date submission of application of enlistment:

Details of SPV based grid connected power plant(s) of cumulative installed capacity of 400KWp or higher, out of which one plant have been of 40KWp capacity or higher, as per following:

Cumulative installed capacity of Grid connected power plant in KWp-

S	Item Description	Reference Plant 1 (40KWp or above)	Reference Plant 2	Reference Plant ....	Cumulative
1	Description of work				
2	Name of Client with full address, Fax No. & Tel. No.				
3	Name of the Power Plant with its location				
4	Name and designation of the responsible person in client's organization				
5	Contract No. and Date				
6	Whether this is a SPV based grid connected Power Plant	YES* <input type="checkbox"/> /NO* <input type="checkbox"/>	YES* <input type="checkbox"/> /NO* <input type="checkbox"/>	YES* <input type="checkbox"/> /NO* <input type="checkbox"/>	YES* <input type="checkbox"/> /NO* <input type="checkbox"/>
7	Capacity of the Plant	KWp	KWp	KWp	KWp
8	Date of Commissioning of the above Plant				
9	Certificate from client in support of queries of Sl. No. 1 to 8 enclosed as Annex.				

Note: Continuation sheets of like size and format may be used and annexed to this Attachment if required.

Details of reference plant of 40 KWp or higher capacity has been in successful operation for at least six (6) months prior to the date of submission of enlistment applications, as per following:

Sl.	Item Description	Reference Plant
1.0	Description of work	
2.0	Name of Client with full address, Fax No. & Tel. No.	
3.0	Name of the Power Plant with its location	
4.0	Name and designation of the responsible person in client's organization	
5.0	Contract No. and Date	
6.0	Whether this is a SPV based grid connected Power Plant	YES* <input type="checkbox"/> /NO* <input type="checkbox"/>
7.0	Capacity of the Plant	KWp
8.0	Date of Commissioning of the above Plant	
9.0	No. of months of successful operation of the above plant prior to the date of submission of application for Enlistment...	
10.0	Copies of Authentic Purchase Orders, Certificate from Clients, Agreements in support of details/data of Sl. No. 1 to 9 enclosed as Annex.	

Note: Continuation sheets of like size and format may be used and annexed to this Attachment if required.

**OR**

(c) For meeting requirements of Clause 1.1.4 (1.1.3) of Eligibility Criteria (Annexure-I)

In support of Eligibility Criteria, we confirm that we are Indian company registered in India and Group company/Holding Company/Subsidiary company of a firm meeting the requirement (s) of Clause 1.1.3 of Annexure I and confirm that our have executed in the last ten (10) years an industrial project either as developer or as EPC Contractor in the area of power \*/ steel\*/ oil and gas\*/ petro-chemical\*/ fertilizer\*/cement\*/coal mining including coal handling plant\* and/ or any other process industry\*, of a value of INR 40 Million (Indian Rupees Forty Million only) or more in a single project or work respectively and the same have been in successful operation for at least one (1) year prior to the date of submission of application of enlistment.

\* Strike off whichever is not applicable



Details of Industrial Project is as per following:

Sl.	Item Description	Reference Plant
1.0	Description of work	
2.0	Name of Client with full address, Fax No. & Tel. No.	
3.0	Name of the Industrial Project with its location	
4.0	Name and designation of the responsible person in client's organization	
5.0	Contract No. and Date	
6.0	Value of the Project in Crores (Rs) in a single project or work	
7.0	The Industrial Project is in the area of (a) Power (b) Steel (c) Oil and Gas (d) Petro Chemical (e) Fertilizer (f) Any other process industry	YES* <input type="checkbox"/> /NO* <input type="checkbox"/> YES* <input type="checkbox"/> /NO* <input type="checkbox"/> YES* <input type="checkbox"/> /NO* <input type="checkbox"/> YES* <input type="checkbox"/> /NO* <input type="checkbox"/> YES* <input type="checkbox"/> /NO* <input type="checkbox"/> YES* <input type="checkbox"/> /NO* <input type="checkbox"/>
8.0	Whether the Industrial Project has been executed as: Developer EPC	YES* <input type="checkbox"/> /NO* <input type="checkbox"/> YES* <input type="checkbox"/> /NO* <input type="checkbox"/>
9.0	Date of Commissioning of the above Project or work	
10.0	No. of year(s) of successful operation of the above project prior to the date of submission of application for Enlistment.	
11.0	Copies of Authentic Purchase Orders, Certificate from Clients, Agreements in support of queries of Sl. No. 1 to10 enclosed as Annex.	
12.0	In case the Project executed by Developer the documentary evidence (certified by Chartered Accountant) for value of executed work enclosed at Annex..... in support of reference work	

Note: Continuation sheets of like size and format may be used and annexed to this Attachment if required.

AND

In support of Eligibility Criteria, 1.3 we confirm that our firm has executed at least one (1) Electrical Sub-station of 11 kV or above voltage level, consisting of equipment such as 11kV or above voltage level circuit breakers and Power transformer, either as developer or as EPC Contractor which has been in successful operation for at least one (1) year prior to the last date of submission of application of enlistment.

Details of Electrical Sub Station is as per following:

Sl.No.	Item Description	Reference Plant
1.0	Description of work	
2.0	Name of Client with full address, Fax No. & Tel. No.	
3.0	Name of the Electrical Sub Station with its location	
4.0	Name and designation of the responsible person in client's organization	
5.0	Contract No. and Date	
6.0	Voltage level (s)	
7.0	Electrical Sub Station consisting of equipment of 11 KV or above: Circuit Breaker	YES* <input type="checkbox"/> /NO* <input type="checkbox"/>
	Power Transformers	YES* <input type="checkbox"/> /NO* <input type="checkbox"/>
8.0	Date of Commissioning of the above Electrical Sub Station	
9.0	No. of year(s) of successful operation of the above Electrical Sub Station prior to the date of submission of application for Enlistment..	
10.0	Copies of Authentic Purchase Orders, Certificate from Clients, Agreements in support of queries of Sl. No. 1 to9 enclosed as Annex.	

Note: Continuation sheets of like size and format may be used and annexed to this Attachment if required.

Date :  
Place :

(Signature).....  
(Printed Name) .....  
(Designation) .....  
(Company Seal) .....

**ENLISTMENT OF EPC VENDORS FOR DEVELOPMENT OF ROOFTOP AND GROUND MOUNTED SOLAR PV UPTO AN AGEREGATE CAPCITY OF UPTO 20 MWp IN ONE TENDER.**

**DOCUMENT NO.: NVVN/C&M/RE-242/2023-24**

**(Financial Data pertaining to Financial Qualification of the Applicant)**

**A For meeting the requirements of Clause 1.2.1 (Para 1) of Eligibility Criteria /Qualifying requirement (Annexure-I), We give below the following details:**

In terms of Eligibility Criteria /Qualifying requirement, we confirm that our average annual turnover during the preceding three (3) completed financial years as on date of opening of Application for enlistment application is INR ---- **Million (Indian Rupees----- Million Only)**. In support of the above, we are enclosing Audited Financial Statements.

Sl. No.	Financial Year	Amount in Rupees (in Million)
1.	2022-2023	
2.	2021 - 2022	
3.	2020 - 2021	
4.	** 2019 - 2020	
5.	Average Annual Turnover for the preceding Three (3) Financial Years as on last date of Submission of Application for Enlistment.	
6.	We have enclosed Audited Financial Statements for preceding (3) Three Financial Years	Yes*/No*

\*\* In case where audited results for the last financial year as on the date of submission of Application for Enlistment are not available, certification of financial statement from a practicing-chartered accountant shall also be considered acceptable. In case, Certificate from practicing Chartered Accountant certifying its financial parameters is not submitted, the audited results of three consecutive financial years preceding the last financial year shall be considered for evaluating the financial parameters. Further a certificate would be required from the CEO/CFO as per the format enclosed (**Refer Appendix-C**) in the enlistment documents stating that the financial results of the company are under audit as on the date of submission of Application for Enlistment and the certificate from the practicing Chartered Accountant certifying the financial parameters is not available.

Date: (Printed Name) .....

Place: (Designation).....

**ENLISTMENT OF EPC VENDORS FOR DEVELOPMENT OF ROOFTOP AND  
GROUND MOUNTED SOLAR PV UPTO AN AGEREGATE CAPCITY OF UPTO  
20 MWp IN ONE TENDER.**

**DOCUMENT NO.: NVVN/C&M/RE-242/2023-24**

**(Financial Data pertaining to Financial Qualification of the Applicants)**

Bidder's Name & Address :

To  
GM (C&M) /Sr Manager (C&M)  
NTPC VIDYUT VYAPAR NIGAM LIMITED  
5<sup>th</sup> Floor, Engineering Office Complex,  
A-8A, Sector 24, Noida - 201301

**Dear Sirs,**

**A) To satisfy the requirements specified at Clause 1.2.2 of Eligibility Criteria /Qualifying requirement (Annexure-I), We give below the following details:**

We hereby confirm that net worth of our company as on the last day of the preceding financial year is not less than 100% of its paid-up share capital.

The Details are as under:

Sl. No. Description	As on last day of the Preceding financial year (in INR Crores)
1. Paid-up Share Capital	.....
2. Net Worth	.....
3. %age of Net worth to Paid-up Share Capital	.....
4. Documentary evidence like Annual Report/ Audited financial statements for the last preceding Financial year/ in case Audited results for the last preceding three (3) Financial Years are not available, certification of financial statements from a practicing Chartered Accountant etc. in support of above is enclosed at Annexure.....to this Attachment-2A-2.	.....
5. Since we are not able to furnish our audited financial statements on stand alone entity basis, we are submitting the following Documents for substantiation of our Qualification:	

Sl. No.	Description	As on last day of the Preceding financial year
a)	Copies of unaudited unconsolidated financial statements of the bidder along with copies of the audited consolidated financial statements of the Holding Company for the last 3 Financial years enclosed at Annexure.....to this Attachment 2A-2.	.....
b)	Certificate from the CEO/CFO of the Holding company stating that the unaudited unconsolidated financial statements form part of the consolidated Annual Report of the company, is enclosed as per the format at <b>Appendix-A</b> to this Attachment-2A.	.....

In case where audited results for the last financial year as on the date of submission of Application for Enlistment are not available, certification of financial statement from a practicing chartered accountant shall also be considered acceptable. In case, Certificate from practicing Chartered Accountant certifying its financial parameters is not submitted, the audited results of three consecutive financial years preceding the last financial year shall be considered for evaluating the financial parameters. Further a certificate would be required from the CEO/CFO as per the format enclosed in the enlistment documents stating that the financial results of the company are under audit as on the date of submission of Application for Enlistment and the certificate from the practicing Chartered Accountant certifying the financial parameters is not available.

B. Since we do not satisfy the Financial Criteria stipulated at Sub Clause 2.2 Eligibility Criteria /Qualifying requirement on our Own, we meet the requirement of net worth based on the strength of our \*Subsidiary(ies) and/or \*Holding Company and/or \*Subsidiaries of its Holding companies, and the Net worth of the Bidder and its \*Subsidiary(ies) and/or Holding Company and/or \*Subsidiary(ies) of the Holding Company, in combined manner is not be less than 100% of their total paid up share capital and individually, their Net worth is not less than 75% of their respective paid up share capitals

**\*Strike of whichever is not applicable.**

**Net worth Details of the \*Subsidiary(ies) and/or \*Holding Company and/or \*Subsidiaries of its Holding companies:**

Sl. No.	Description	As on last day of the preceding Financial-year (in INR Crores)
1.	Paid-up Share Capital of the Subsidiary(ies) and/or* Holding Company and/or *Subsidiary(ies) of the Holding Company	
2.	Net Worth of the Subsidiary(ies) and/or* Holding Company and/or *Subsidiary(ies) of the Holding Company	
3.	%age of Net worth to Paid-up Share Capital of the holding company of Subsidiary(ies) and/or* Holding Company and/or *Subsidiary(ies) of the Holding Company.	
4.	Documentary evidence like Annual Report/Audited financial statements for the last preceding financial year / in case Audited results for the last preceding three (3) Financial Years are not available, certification of financial statements from a practicing Chartered Accountant etc. in respect of Subsidiary(ies) and/or* Holding Company and/or *Subsidiary(ies) of the Holding Company in support of above is enclosed at Annexure.....to this Attachment-2A-2.	
5.	A Letter of Undertaking from the Subsidiary(ies) and/or* Holding Company and/or *Subsidiary(ies) of the Holding Company, supported by Board Resolution, pledging unconditional and irrevocable financial support for execution of the contract by the bidder in case of award is enclosed as per the format at <b>Appendix-B</b> to this Attachment-2A. A power of attorney of the person signing on behalf of holding company is also enclosed at Annexure..... to this Attachment-2A-2.	

**\* Please Strike off whichever is not applicable**

**Note:**

- (i) Net worth means the sum total of the paid-up share capital and free reserves. Free reserves mean all reserves credited out of the profits and share premium account but does not include reserves credited out of the revaluation of the assets, write back of depreciation provision and amalgamation. Further any debit balance of Profit and Loss account and miscellaneous expenses to the extent not adjusted or written off, if any, shall be reduced from reserves and surplus.
- (ii) Other income is not considered for arriving at annual turnover.
- (iii) "Holding Company" and "Subsidiary" shall have the meaning ascribed to them as per Companies Act of India.

Date: (Printed Name) .....

Place: (Designation).....

**ENLISTMENT OF EPC VENDORS FOR DEVELOPMENT OF ROOFTOP AND  
GROUND MOUNTED SOLAR PV UPTO AN AGEREGATE CAPCITY OF UPTO  
20 MWp IN ONE TENDER.  
DOCUMENT NO.: NVVN/C&M/RE-242/2023-24**

**PROFORMA OF CERTIFICATE FROM THE CEO/CFO OF THE HOLDING COMPANY IN  
ACCORDANCE WITH 1.2.3(a) OF Eligibility Criteria /Qualifying requirement (Annexure-I)**

**(To be submitted by Bidder along with the application for enlistment)**

Ref. :

Date:

To  
GM (C&M) /Sr Manager (C&M)  
NTPC VIDYUT VYAPAR NIGAM LIMITED  
5<sup>th</sup> Floor, Engineering Office Complex,  
A-8A, Sector 24, Noida - 201301

**Dear Sirs,**

- 1.0** I, Mr. .... (CEO of the Company / CFO of the Company)\* declares that M/s. .... (Name of the Holding Company) is the Holding Company of M/s. .... (Name of the Bidder).
- 2.0** I hereby confirm and undertake that the unaudited unconsolidated financial statements submitted in respect of the bidder as part of the bid reference no. .... dated .....have been considered for the purposes of the finalization of Consolidated Financial Statements of the Holding Company as part of the Annual Reports.
- 3.0** I further, certify that the figures in the unaudited unconsolidated financial statements are true and correct and same have been duly reflected in the audited consolidated financial statements and / or Annual Report of the Holding Company.

Yours faithfully

(Signature)

Date : (Name & Designation) .....

Place : (Name of the Holding Company) .....

(Seal of Holding Company) .....

**Note :** \*Strike off whichever is not applicable.



**ENLISTMENT OF EPC VENDORS FOR DEVELOPMENT OF ROOFTOP AND  
GROUND MOUNTED SOLAR PV UPTO AN AGEREGATE CAPCITY OF UPTO  
20 MWp IN ONE TENDER.**

**DOCUMENT NO.: NVVN/C&M/RE-242/2023-24**

**PROFORMA OF UNDERTAKING**

**(TO BE FURNISHED ON NON-JUDICIAL STAMP PAPER OF APPROPRIATE VALUE)**

**(To be executed by the Holding Company Supported by  
Board Resolution and submitted by the Bidder along with the Application)**

Ref. :

Date:

To  
GM (C&M) /Sr Manager (C&M)  
NTPC VIDYUT VYAPAR NIGAM LIMITED  
5<sup>th</sup> Floor, Engineering Office Complex,  
A-8A, Sector 24, Noida - 201301

**Dear Sirs,**

1.0 We, M/s..... declare that we are the holding company of M/s  
..... (Name of the Bidder) and have controlling interest therein.

M/s. .... (Name of the Bidder) proposes to submit the application  
for enlistment for SPV Module Package) for Development of Solar Project having  
reference no. .... dated ..... and have sought financial  
strength and support from us for meeting the stipulated Financial Qualifying  
Requirement as per Clause No. 1.2.2 of Eligibility requirement.

2.0 We hereby undertake that we hereby pledge our unconditional & irrevocable financial  
support for the execution of the said package to M/s. .... (Name of  
the Bidder), in case enlisted and they are awarded the Contract for the said package.  
We further agree that this undertaking shall be without prejudice to the various  
liabilities that M/s ..... (Name of Bidder) would be required to  
undertake in terms of the Contract including the Performance Security as well as  
other obligations of the Bidder/Contractor.



**ENLISTMENT OF EPC VENDORS FOR DEVELOPMENT OF ROOFTOP AND  
GROUND MOUNTED SOLAR PV UPTO AN AGEREGATE CAPCITY OF UPTO  
20 MWp IN ONE TENDER.**

**DOCUMENT NO.: NVVN/C&M/RE-242/2023-24**

**\* PROFORMA OF CERTIFICATE FROM THE CEO/CFO  
IN ACCORDANCE WITH ITEM CLAUSE 1.2 OF ELIGIBILITY CRITERIA**

**(To be submitted by Bidder)**

Ref. :

Date :

To  
GM (C&M) /Sr Manager (C&M)  
NTPC VIDYUT VYAPAR NIGAM LIMITED  
5<sup>th</sup> Floor, Engineering Office Complex,  
A-8A, Sector 24, Noida - 201301

**Dear Sirs,**

I, Mr. .... (CEO/ CFO of the Company) of ..... (Name of the Company)  
declare that the financial results of M/s. .... (Name of the Bidder) are  
under audit as on ..... (Date of applications for Enlistment) and the Certificate from the  
practicing Chartered Accountant certifying the financial parameters is also not available.

Yours faithfully

(Signature)

Date : (Name & Designation) .....

Place : (Name of the Company) .....

(Seal of Company) .....

**Note :** \*Strike off if not applicable.

**APPENDIX-D  
TO ATTACHMENT – 2A**

**Undertaking from Independent Statutory Auditor  
(On letter head digitally signed by a person duly authorized to Sign on behalf of the Statutory Auditor)**

Bid Ref. No:

DATE:

To,  
NTPC Vidyut Vyapar Nigam Ltd.  
5TH Floor, EOC Building, Plot A-8A  
Noida-201301, UP

**Subject: Authentication of veracity of documents submitted by M/s ..... in support of meeting the Qualifying Requirements**

Ref : IFB/Tender no.....

Name of the Package/ Tender: .....

Dear Sir,

M/s. .... (Hereinafter called Bidder) having Registered office at ..... intend to participate in above referred tender of NVVN Ltd.

We, M/s ..... has been appointed as Statutory Auditor for the Bidder i.e. M/s ..... (Relevant documents on our appointment attached)

The tender condition stipulates that the bidder shall submit supporting Documents pertaining to Technical Qualifying Requirement duly verified and certified by Statutory Auditor.

In this regard, it is hereby confirmed that we have examined the following documents, which are also attached with this letter. The same has been verified from the Original Documents and/ or Client for authenticity.

We hereby confirm that the following documents are found to be genuine and authentic.

1. Doc ref. no. .... dated ..... (Name of Documents)
2. Doc ref. no. .... dated ..... (Name of Documents)
3. ....

All the aforesaid documents have been duly signed and stamped and/ or digitally signed by us as a certificate of authenticity.

\*Further, we have examined the books of accounts, records, and other relevant documents, along with other necessary information and explanations furnished by

M/s. .... (bidder) and hereby certify following:

.....

This certificate is issued at the request of M/s ..... (Bidder) for the purpose of participating in tender/s.

Thanking you,

.....

\* Strike off, whichever is not applicable.

**Undertaking from Third Party Inspection Agency  
(On letter head digitally signed by a person duly authorized to Sign on behalf of the TPIA)**

Ref.: \_\_\_\_\_

Date:

To,  
NTPC Vidyut Vyapar Nigam Ltd.  
5TH Floor, EOC Building, Plot A-8A  
Noida-201301, UP

Dear Sir,

Subject: Authentication of veracity of documents submitted by M/s ..... in support of meeting the Qualifying Requirements

Ref: IFB/Tender no. ....

Name of the Package/ Tender: .....

M/s. .... (Hereinafter called Bidder) having Registered office at ..... intend to participate in above referred tender of NVVN Ltd.

The tender condition stipulates that the bidder shall submit supporting Documents pertaining to Qualifying Requirement duly verified and certified by a specified independent Third-Party Inspection Agency as per the list mentioned in the bidding documents.

In this regard, it is hereby confirmed that we have examined the following documents, which are also attached with this letter. The same has been verified from the Original Documents and / or Client for authenticity.

We hereby confirm that the following documents are found to be genuine and authentic.

1. Doc ref. no. .... dated ..... (Name of Documents)
2. Doc ref. no. .... dated ..... (Name of Documents)
3. ....

All the aforesaid documents have been digitally signed by us as a certificate of authenticity.

We further confirm that we neither have any vested interest in aforesaid tender nor have any conflict of interest in respect of above tender.

This certificate is issued at the request of M/s ..... (Bidder) for the purpose of participating in the subject tender/s.

Thanking you,

.....

\* Strike off, whichever is not applicable

Annexure-1A TO ATTACHMENT – 2A

**ENLISTMENT OF EPC VENDORS FOR DEVELOPMENT OF ROOFTOP AND GROUND MOUNTED SOLAR PV UPTO AN AGEREGATE CAPCITY OF UPTO 20 MWp IN ONE TENDER.**

**DOCUMENT NO.: NVVN/C&M/RE-242/2023-24**

**JOINT UNDERTAKING BETWEEN THE CEO OF THE HOLDING COMPANY / GROUP COMPANY OR SUBSIDIARY COMPANY & CEO OF THE BIDDER COMPANY IN ACCORDANCE WITH CLAUSE NO. 1.1.4 (1.1.1/1.1.2/1.1.3) OF ELIGIBILITY CRITERIA / QUALIFYING REQUIREMENTS**

**(To be submitted by Bidder along with the Application for Enlistment)**

Ref. :

Date:

To  
GM (C&M) /Sr Manager (C&M)  
NTPC VIDYUT VYAPAR NIGAM LIMITED  
5<sup>th</sup> Floor, Engineering Office Complex,  
A-8A, Sector 24, Noida - 201301

**Dear Sirs,**

I, Mr./Mrs ..... (CEO of the Holding Company/Group Company) \* declare that M/s. .... (Name of the Holding Company/Group Company) \* is the Holding Company/Group Company\* of M/s. .... (Name of the Bidder Company) I hereby confirm that we meet qualifying requirement specified at **Clause 1.1.1\* / 1.1.2 \* / 1.1.3 \*of Eligibility Requirement (Annexure-I)** prior to the last date of submission of application for enlistment. Furthermore, I confirm to extend full support for complete performance of the contract in case of award

OR

I, Mr./Mrs ..... (CEO of the Subsidiary Company)\* declare that M/s. .... (Name of the Subsidiary company) is the Subsidiary Company of M/s. .... (Name of the Bidding Company) I hereby confirm that we meet qualifying requirement specified at **Clause 1.1.1\* / 1.1.2\*/ 1.1.3\* of Eligibility Requirement (Annexure-I)** prior to the last date of submission of application for enlistment. Furthermore, I confirm to extend full support for complete performance of the contract in case of award.

Yours faithfully (Signature)	Yours faithfully (Signature)
(Name & Designation) .....	(Name & Designation) .....
(Name of the Subsidiary Company)	(Name of the Holding Company/Group Company)
(Seal of Subsidiary Company)	(Seal of Holding Company)

Date:

Place:

*\*Strike off whichever is not applicable.*

**ENLISTMENT OF EPC VENDORS FOR DEVELOPMENT OF ROOFTOP AND GROUND MOUNTED SOLAR PV UPTO AN AGEREGATE CAPCITY OF UPTO 20 MWp IN ONE TENDER.**

**DOCUMENT NO.: NVVN/C&M/RE-242/2023-24**

**Financial Capacity Status of Bidder and/or wherever applicable, his Associate(s)/Collaborator(s)**

Sl. No.	Description				
A	Orders in Hand				
i	Total value of Contracts				
ii	Value of work completed out of above value upto March 2023				
iii	Value of anticipated work to be performed in the following Financial Years: 2024 - 2025  2025 - 2026  2026 - 2027  2027 – 2028  2028 - 2029				
B	Bidder's assessment of maximum negative cash flow (fund requirement) at any point of time between Notification of Award and completion of contract based on specified terms of payment and his expenditure plan for plant & equipment being offered by bidder for this package.				
C	Arrangement to meet the above fund requirement	Own Funds	Credit	Others	Total
					<input type="text"/>

	<b>ATTACHMENT - 2B</b> <b>PAGE 2 OF 2</b>	
D	Gross Turnover of Company during: Year ending - March 2018  Year ending - March 2019  Year ending - March 2020  Year ending – March 2021  Year ending- March 2022  Year ending- March 2023	
E	Balance Sheet and Profit & Loss Account duly certified by a Chartered Accountant for the last 5 years is to be submitted.	Enclosed at Annexure to this Attachment-2B
F	Declaration by Bankers or the Chartered Accountant regarding: i) Bank Guarantee Limits  ii) Overdraft Limits/Cash Credit Limits  iii) Deferred payment limits.  iv) Fixed Deposits  v) Movable Property Hypothecation. (Please state the present utilization status also)	Enclosed at:  Enclosed at:  Enclosed at:  Enclosed at:  Enclosed at:
G	Information regarding any current litigation in which the Bidder is involved, the parties concerned the disputes and the dispute amount if any.	Enclosed at:

- Note:**
- The above Attachment shall be filled-up by the bidder for **himself** and shall be furnished.
  - Continuation sheets of like size and format may be used and annexed to this Attachment if required.

Date: \_\_\_\_\_  
 Place: \_\_\_\_\_

(Signature).....  
 (Printed Name) .....  
 (Designation) .....  
 (Company Seal) .....



**ENLISTMENT OF EPC VENDORS FOR DEVELOPMENT OF ROOFTOP AND GROUND MOUNTED SOLAR PV UPTO AN AGEREGATE CAPCITY OF UPTO 20 MWp IN ONE TENDER.  
DOCUMENT NO.: NVVN/C&M/RE-242/2023-24**

**Details of Design, Engineering, Manufacturing and Testing Capabilities of Bidder and/or wherever applicable, his Associate(s)/Collaborator(s)**

- (1) We hereby confirm that we do not anticipate any change in ownership during proposed period of execution of work (if such a change is anticipated, the scope and effect thereof shall be defined). The relevant document for same is enclosed at Annexure ..... to this Attachment-2C.
- (2) Furnish adequate detailed write up on

Sl. No.	Description	Details
(a)	Design and Engineering Organisation and facilities/capabilities	Enclosed at Annexure ..... to this Attachment-2C
(b)	Manufacturing & Testing Organization and facilities available.	Enclosed at Annexure ..... to this Attachment-2C
(c)	Field Organisation and resources for erection, testing & commissioning etc	Enclosed at Annexure ..... to this Attachment-2C
(d)	Quality Assurance Organisation and capabilities for Engg., manufacturing & field installation.	Enclosed at Annexure ..... to this Attachment-2C
(e)	Established Project Management	Enclosed at Annexure ..... to this Attachment-2C
(f)	Details of Man power / Division of Company	Enclosed at Annexure ..... to this Attachment-2C

- Note:** 1 The above Attachment shall be filled up by the bidder for **himself** and shall be furnished.
2. Continuation sheets of same size and format may be used by the Bidder and annexed to this Attachment, if required.

Date : (Signature).....  
Place : (Printed Name) .....  
(Designation) .....  
(Company Seal) .....

**ENLISTMENT OF EPC VENDORS FOR DEVELOPMENT OF ROOFTOP AND GROUND MOUNTED SOLAR PV UPTO AN AGEREGATE CAPCITY OF UPTO 20 MWp IN ONE TENDER.  
DOCUMENT NO.: NVVN/C&M/RE-242/2023-24**

**Details of Manufacturing Capacities/Plant Loading of the Bidder and Associate(s)/ Collaborator(s)/Sub-Contractors, wherever applicable**

We hereby furnish below the details of our installed manufacturing capacities (in KWp) and work in hand to establish spare capacity for completion of work.

Sl. No	Item	2023-24			2024-25			2025-26			2026-27			2027-28		
		Bidder Shop	Collaborator /Associate's shop	Sub Contractor shop	Bidder Shop	Collaborator /Associate's shop	Sub-Contractor shop	Bidder Shop	Collaborator / Associate's shop	Sub-Contractor shop	Bidder Shop	Collaborator/ Associate's shop	Sub Contractor shop	Bidder's Shop	Collaborator / Associate's shop	Sub Contractor shop
1	Production Capacity as installed															
2	Firm orders in hand upto															
3	Balance Capacity available															
4	Orders Expected															
5	Work Load Expected for this contract															
6	Shortfall, if any															
7	Alternative Arrangements To make up For this short fall															

**Note:** Continuation sheets of like size and format may be used as per Bidder's requirement and shall be annexed to this Attachment.

Date :  
Place :

(Signature).....  
(Printed Name) .....  
(Designation) .....  
(Company Seal) .....

**ENLISTMENT OF EPC VENDORS FOR DEVELOPMENT OF ROOFTOP AND GROUND MOUNTED SOLAR PV UPTO AN AGEREGATE CAPCITY OF UPTO 20 MWp IN ONE TENDER.**

**DOCUMENT NO.: NVVN/C&M/RE-242/2023-24**

**Present Order Book Position for Bidder and/or wherever applicable, his Associate(s)/Collaborator(s)**

List of orders of last 5 years & present status.

Sl. No.	Client	Order Value	No. of Units & Unit Size	Date of Order	Present Status		% work completed Engg./ Manufacturing/ Erection	Completion of Supply		Completion of Erection, Testing & Commissioning		Reasons for Delay (if any)
					Schedule	Actual / Expected		Schedule	Actual / Expected	Schedule	Actual / Expected	
1.												
2.												
3.												
4.												
5.												
6.												
7.												
8.												
9.												
10.												
11.												
12.												
13.												
14.												
15.												
16.												

- Note :**
- The above attachment shall be filled up by the bidder for **himself** and for **major sub-contractor, if any** being proposed by the bidder in his bid.
  - Continuation sheets of like size and format may be used as per Bidder's requirement and shall be annexed to this Attachment.

Date :

Place :

(Signature).....  
 (Printed Name) .....  
 (Designation) .....  
 (Company Seal) .....

**ENLISTMENT OF EPC VENDORS FOR DEVELOPMENT OF ROOFTOP AND GROUND MOUNTED SOLAR PV UPTO AN AGEREGATE CAPCITY OF UPTO 20 MWp IN ONE TENDER.**

**DOCUMENT NO.: NVVN/C&M/RE-242/2023-24**

**Past Performance Data**

Details of Similar Unit Supplied / Commissioned in last ten years for bidder and/or wherever applicable, his Associate(s)/Collaborator(s):

Sl. No.	Client Name & Address	Order Value	No. of Units & Unit Size	Date of Order	Date Completion of Supply		Date of Completion of Erection, Testing & Commissioning		Reasons for Delay (if any)
					Schedule	Actual	Schedule	Actual	
1.									
2.									
3.									
4.									
5.									
6.									
7.									
8.									
9.									
10.									
11.									

- Note:** 1. The above Attachment shall be filled up by the bidder for **himself**, and for **sub-contractor**, if any, being proposed by the bidder in his bid.  
2. Continuation sheets of like size & format may be used if required and annexed to this Attachment.

Place :

(Signature).....  
(Printed Name) .....  
(Designation) .....  
(Company Seal) .....

**ENLISTMENT OF EPC VENDORS FOR DEVELOPMENT OF ROOFTOP AND GROUND MOUNTED SOLAR PV UPTO AN  
AGEREGATE CAPCITY OF UPTO 20 MWp IN ONE TENDER.**

**DOCUMENT NO.: NVVN/C&M/RE-242/2023-24**

**Data regarding key construction personnel for bidder and his Associate(s)/Collaborator(s)**

The qualification and experience of key constructional personnel proposed for administration and execution of the contract at site are as follows:

Sl.No.	Name	Qualification	Position/Designation	Experience
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				
11.				
12.				
13.				
14.				
15.				
16.				

- Note:** 1. This Attachment shall be filled by the bidder for **himself**.  
2. Continuation sheets of like size & format may be used if required and annexed to this Attachment.

Place:

(Signature).....  
(Printed Name) .....  
(Designation) .....  
(Company Seal) .....

**ENLISTMENT OF EPC VENDORS FOR DEVELOPMENT OF ROOFTOP AND GROUND MOUNTED SOLAR PV UPTO AN AGEREGATE CAPCITY OF UPTO 20 MWp IN ONE TENDER.  
DOCUMENT NO.: NVVN/C&M/RE-242/2023-24**

**(Manpower loading data)**

We declare that our manpower loading during execution of the contract will be as follows:

---

No. of months from the date of Notification of Award	1	2	3	4	5	6	7	8	9	10	11	12
--	---	---	---	---	---	---	---	---	---	----	----	----

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Labour (Category)

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- Note:** 1. The above Attachment shall be filled by the bidder for **himself**.
2. Continuation sheets of like size & format may be used if required and annexed to this Attachment.
3. List of categories of labor will be given by the Bidder.

Date : (Signature).....  
Place : (Printed Name) .....  
(Designation) .....  
(Company Seal) .....

**ENLISTMENT OF EPC VENDORS FOR DEVELOPMENT OF ROOFTOP  
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OF UPTO 20 MWp IN ONE TENDER.  
DOCUMENT NO.: NVVN/C&M/RE-242/2023-24**

**(PROJECT MANAGEMENT ORGANISATION)**

Dear Sirs,

1.0 In line with requirements of Para 2(e) of Attachment-2C, we furnish below the brief write up in support of our established project management organization.

Date : (Signature).....  
Place : (Printed Name) .....  
(Designation) .....  
(Company Seal) .....

**ENLISTMENT OF EPC VENDORS FOR DEVELOPMENT OF ROOFTOP AND GROUND MOUNTED SOLAR PV UPTO AN AGEREGATE CAPCITY OF UPTO 20 MWp IN ONE TENDER.**

**DOCUMENT NO.: NVVN/C&M/RE-242/2023-24**

**Schedule of Erection Tools & Equipment**

A. We indicate herein below the erection tools & equipment we have in our possession and the tools & equipment we propose to bring to the Site under the Package in case the contract is awarded to us.

Sl. No.	Type and Description of the Equipment	Number the Bidder has in Possession	Number the Bidder proposes to bring to the site
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			
13.			
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37.			
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39.			
40.			
41.			
42.			
43.			
44.			

We hereby confirm that the quantity and type of Certain tools and plant & equipment, we will employ for construction/erection, will not be less than those listed above and agree to bring more tools & plant and equipment, if so warranted, in the opinion of the Project Manager. Our proposed construction/erection tools & plants and equipment utilization plan indicating utilization dates and time duration of all major erection and construction tools & plant and equipment placed on site is enclosed at Annexure \_\_\_\_\_ to this attachment.

We hereby confirm that the quantity and type of safety equipment's and safety PPEs, we will employ for construction/erection, will not be less than those listed above and agree to bring more equipment, if so warranted, in the opinion of the Project Manager.

Date : \_\_\_\_\_ (Signature).....  
 Place : \_\_\_\_\_ (Printed Name) .....  
 \_\_\_\_\_ (Designation) .....  
 \_\_\_\_\_ (Company Seal) .....

**Note** : Continuation sheets of like size and format may be used as per Bidder's requirements and shall be annexed to this Attachment.

**ENLISTMENT OF EPC VENDORS FOR DEVELOPMENT OF ROOFTOP AND GROUND MOUNTED SOLAR PV UPTO AN AGEREGATE CAPCITY OF UPTO 20 MWp IN ONE TENDER.  
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**Information regarding Quality Assurance Program**

We hereby provide the necessary information on Quality Assurance Program containing the overall Quality Management and procedures, which we propose to follow during various phases of execution of the Contract, if work is awarded to us under this enlistment.

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Date : (Signature).....  
Place : (Printed Name) .....  
(Designation) .....  
(Company Seal) .....

**Note :** Continuation sheets of like size and format, may be used as per Bidder's requirement and shall be annexed to this Attachment.

**ENLISTMENT OF EPC VENDORS FOR DEVELOPMENT OF ROOFTOP AND GROUND MOUNTED SOLAR PV UPTO AN AGEREGATE CAPCITY OF UPTO 20 MWp IN ONE TENDER.  
DOCUMENT NO.: NVVN/C&M/RE-242/2023-24**

**Additional Information included with the proposal**

Sl. No.	Description of Information	Reference to Enlistment documents	Reference to Bid Proposal
1.			
2.			
3.			
4.			
5.			
6.			
7.			
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10.			
11.			
12.			
13.			
14.			
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16.			
17.			
18.			
19.			
20.			

Date: \_\_\_\_\_ (Signature).....  
Place: \_\_\_\_\_ (Printed Name) .....  
\_\_\_\_\_ (Designation) .....  
\_\_\_\_\_ (Company Seal) .....

**Note :** Continuation sheets of like size and format may be used as per Bidder's requirements and annexed to this Attachment.

**ENLISTMENT OF EPC VENDORS FOR DEVELOPMENT OF ROOFTOP  
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**FRAUD PREVENTION POLICY**

**TO BE ACCEPTED IN ATTRIBUTE IN GENERAL DATA**

We have read the Contents of the Fraud Prevention Policy of Employer displayed on its website <http://www.ntpc.co.in> or <http://www.nvvn.co.in> and undertake that the along with our Associate/Collaborator/Sub-Contractors/Sub-Vendors/Consultants/Service Providers shall strictly abide by the Provisions of the Fraud Prevention Policy of NVVN.

Date : (Signature).....  
Place : (Printed Name) .....  
(Designation) .....  
(Company Seal) .....

**ENLISTMENT OF EPC VENDORS FOR DEVELOPMENT OF ROOFTOP AND GROUND MOUNTED SOLAR PV UPTO AN AGEREGATE CAPCITY OF UPTO 20 MWp IN ONE TENDER.  
DOCUMENT NO.: NVVN/C&M/RE-242/2023-24**

**(DECLARATION ON DEBARMENT POLICY)**

- 1) We have read the contents of the Debarment Policy of Employer attached at [www.nvvn.co.in](http://www.nvvn.co.in) and agree to abide by this policy. Further, in terms of requirement under Debarment policy we hereby declare the following:
  - a) We have not been Banned/Blacklisted as on date of submission of bid by Ministry of Power or Government of India.
  - b) We have not employed any public servant dismissed/removed or person convicted for an offence involving corruption or abetment of such offences.
  - c) Our Director(s)/Owner(s)/Proprietor/Partner(s) have not been convicted by any court of law for offences involving corrupt and fraudulent practices including moral turpitude in relation to business dealings with Government of India or Employer or Employer's group companies during the last five years.

- 2) We further declare as under:

That if any information / data furnished by the applicant found to be incorrect or false or misleading at any point of time would render him liable to be debarred from the Enlistment / tendering / taking up of work in NVVN and Employer shall have the full right to take any action as per applicable laws.

Date : (Signature).....  
Place : (Printed Name) .....  
(Designation) .....  
(Company Seal) .....

**ENLISTMENT OF EPC VENDORS FOR DEVELOPMENT OF ROOFTOP AND GROUND MOUNTED SOLAR PV UPTO AN AGEREGATE CAPCITY OF UPTO 20 MWp IN ONE TENDER.  
DOCUMENT NO.: NVVN/C&M/RE-242/2023-24**

**(Information regarding Safety Management)**

Bidder's Name and Address:

To  
GM (C&M) /Sr Manager (C&M)  
NTPC VIDYUT VYAPAR NIGAM LIMITED  
5<sup>th</sup> Floor, Engineering Office Complex,  
A-8A, Sector 24, Noida - 201301

Dear Sirs,

We hereby confirm that all the measures to ensure highest level of Safety during execution at Site shall be taken by us.

Further, in case of enlistment and further award of work a proposed "Safety Plan" and a "Safety Co-ordination Procedure" shall be finalized.

The proposed "Safety Plan" shall be further discussed/ finalized at Site, in line with the agreements made in "Safety Co-ordination Procedure", and shall be approved by Project Manager/Engineer-In-Charge/ Head of Project before start of work at Site in case of enlistment and further award of work.

Date : (Signature).....  
Place : (Printed Name) .....  
(Designation) .....  
(Company Seal) .....

**Note:** Continuation sheets of like size and format, may be used as per Bidder's requirement and shall be annexed to this Attachment.

\* Clause no. to be inserted by the Package Coordinator in the Bidding/enlistment documents.

## **APPENDIX-I to ATTACHMENT-8**

### **SAFETY PLAN**

01. Safety Policy of the Contractor to be enclosed:
02. When was the Safety Policy last reviewed:
03. Details of implementation procedure / methods to implements Safety Policy /Safety Rules:
04. Name, Qualification, experience of Safety Officer
05. Review of Accidents Analysis Method, Methods to ensure Safety and Health:
06. Unit executive responsible to ensure Safety at various levels in work area:
07. List of employees trained in safety employed before execution of the job.  
Give the details of training:
08. Safety Training Targets, Schedules, methods Adopting to providing safety training to all employee:
09. Details of checklist for different jobs / work and responsible person to ensure compliance (copy of checklist to be enclosed):
10. Regular Safety Inspection Methods and Periodicity and list of members to be enclosed:
11. Risk Assessment, Safety Audit by Professional Agencies, Periodicity:
12. Implementation of Recommendations of Audit / Inspections, Procedures for Implementation and follow up:
13. Provision for treatment of injured persons at work site:
14. Review of overall safety by top Management and Periodicity:
15. System for Implementation of Statutory legislations:
16. Issue of PPEs to employees, Periodicity / stock on hand etc.:
17. Specify safety measures for round the clock working (especially during night):

Signature  
Head of the Organization  
With date & stamp